

Laxmi Shikshan Sanstha & Krida Mandal's College Code :- 524

**Late Nirdhanrao Patil Waghaye Arts, Commerce &
Science College Andhalgaon**
Ta: Mohadi Dist: Bhandara 441914
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

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Ref. No. :- NPWC/

Date:-

**Detailed Report on Programmes /activities conducted to enhance Soft Skills,
Language and Communication Skills, and Life Skills:**

Report of Soft Skill Development:

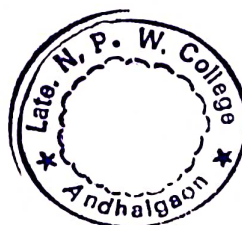
Soft Skills is an important tool for the overall development of students. It also called as Hard skills. Soft skill is helpful for the development of personal transversal competences such as social aptitudes, language and communication capability, friendliness and ability of working in team and other personality traits that characterize relationships between people. College had organized various types of activities to develop the soft skills of the students like Group Discussion, Public Speaking', How to develop Positive Thinking, Personality development, Communication Skills, Presentation Skills, Written Communication, Interpersonal Skills, Creativity and Leadership etc.

These activities benefit the students to enhance the knowledge of use of language and its spoken aspect. It helped the students for their development of communication skills. To improve the Presentation Skills the departments conducted seminars of the students. The students get participated and perform active role in the Seminars.

Academic Year: 2021-2022

Lecture on "Skill needed for Entrepreneurship"

College has organized the Lecture on "Skill needed for Entrepreneurship". In this lecture information was given to the students that which types of skills needed for the Entrepreneurship. Some skills were explained in details by the lecture like Business Management Skills, Communication and Listening, Critical and Creative Thinking Skills, Strategic Thinking and Planning Skills. etc. Most of the B.Com students were get benefitted by this lecture.



Workshop on "Presentation Skills"

College has organized the workshop on **"Presentation Skills"**. The main aim was to develop confidence in students and improve their communication skills. This session was taken for students to make them understand the importance of Presentation. They were given important key points to remember while presenting. Most of the B.Sc and B.Com students were get benefitted from this lecture.

Academic Year: 2020-2021

Lecture on "How to develop Positive Thinking"

College has organized the Lecture on **"How to develop Positive Thinking"**. The main objective of this programme was to develop positive confidence in the students towards the life. In the lecture some special tips for positive thinking, motivational quotes and stories was given. More than 40 students benefitted from it.

Lecture on "Study skills"

College has organized online lecture on **"Study skills"** during covid-19 period. The main objective of this programme was to groom students for online study, acquire the knowledge from the social platform during pandemic of covid 19. Some suggestion and tips was given to the students to improve the study skills. More than 40 students benefitted from it.

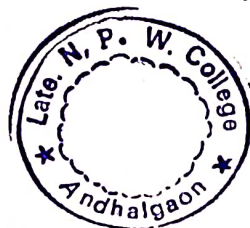
Academic Year: 2019-2020

"Lecture on "Corporate dressing and Grooming for Girls"

Developing dressing and Grooming, these two aspects are often neglected by the students but they forget that they are the two important pillars of anyone's personality and often are the key to success. To overcome this lacuna in the students a College has organized the Lecture on **"Corporate dressing and Grooming for Girls"** was organized. More than 80 students benefitted from this workshop.

Workshop on "Interpersonal communication"

College has organized the workshop on **"Interpersonal communication"**. The main aim was to develop confidence in students and improve their communication skills. This session was taken for students to make them understand the importance of Presentation. They were given important key points to remember while communicating with others.



Academic Year: 2018-2019

Workshop on "Interview Skills"

College has organized the workshop on "Interview Skills". Most of the students from our college were unable to present themselves in an interview. The workshop included interview skills and techniques while giving an interview. Some special tips were given and common questions asked during a mock interview. 70 students attended the event and got benefitted.

Workshop on "Public Speaking"

College has organized the workshop on "Public Speaking". The main objective of that programme was students were able to talk and comfortably present any topic given to them. In this programme input were given to the students in the form of poster, eye contact and gesture. Keeping these ideas in mind, participants were given topic to speak on them. More than 30 students benefitted from it.

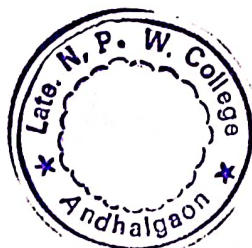
Academic Year: 2017-2018

Workshop on "Personality Development"

College has organized the workshop on "Personality Development". The main objective of this programme was to develop confidence in students and improve their communication skills. This session was taken for students to make them understand the importance of Public Speaking and develop stage daring as well. More than 40 students benefitted from it.

Participative learning on "Group Discussion"

College has organized the Participative learning on "Group Discussion". In this programme, group of students is made available and topic was given to them for the discussion between them. The main objective of this programme was to develop confidence in students and improve their communication skills. More than 30 students benefitted from it.



Report on Communication skills:

Language is the most important tool of communication and it is depend on verbal or non-verbal codes. Language is very useful for the expressing and assigning our thoughts, feelings, and emotions of two individuals or in groups and it is also considered barrier in the way of communication. Training is provided to students so as grooming can be done on several areas like the importance of proper communication, types of communication, barriers to communication, presentation skills etc.

Academic Year: 2021-2022

Workshop on 'How to Speak without Fear'

College has organized Lecture on 'How to Speak without Fear'. The main aim was to develop confidence in students and improve their communication skills. This session was taken for students to make them understand the importance of speak without fear. They were given important key points to remember while communicating with others. About 30 students were participated in this programme.

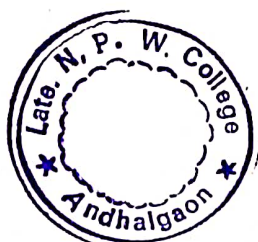
Workshop on "How to speak English fluently"

College has organized Lecture on "How to speak English fluently". The main aim was to develop confidence in students and improve their English communication skills. This session was taken for students to make them understand the importance of English speaking fluently. They were given important key points to remember while communicating with others. About 30 students were participated in this programme.

Academic Year: 2020-2021

Lecture on 'Phonetics'

College has organized the Lecture on 'Phonetics'. The main aim of this programme was to give a "systematic, conscious consideration of how speech sounds are made, what they sound like, and how they compare with each other". Most of the students from B.A and few from B.Sc were attended the programme.



Competition on "Marathi writing skills"

College has organized the Competition on "Marathi writing skills". The main aim of this competition was to improve the writing skills of Marathi letters. Most of the students from college were participated in this programme. The 1st prize was given to thefrom B.A. About 30 students were participated in this programme.

Academic Year: 2019-2020

Celebration day of "Marathi diwas"

College has organized the programme of "Rashtrabhasha Diwas" on 28 febraury for the celebration. Most of the students from B.Sc, B.Com and B.A. were attended this programme. The lecture was delivered on the importance of this day and objective. On this special occasion, all college staff and students was tried to speak in Marathi throughout the day. From this programme about 100 students get benefitted.

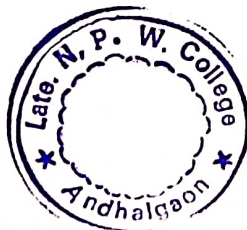
"Interactive session on Group Discussion"

College has organized the "Interactive session on Group discussion". In this programme, group of students is made available and topic was given to them for the discussion between them. The main objective of this programme was to develop confidence in students and improve their communication skills. More than 30 students benefitted from it.

Academic Year: 2018-2019

Workshop on "Poster Presentation"

College has organized the workshop on "Poster Presentation". The main objective of this programme is to make aware students about poster making. PowerPoint allows users to create visually appealing presentations with a wide variety of design templates, themes, and multimedia elements. The ability to add images, charts, graphs, videos, and animations makes it easier to illustrate complex ideas and captivate the audience's attention. From this programme about 40 students get benefitted.



"Interactive session on Hindi communication skills:- Use of proper words"

College has organized the "Interactive session on Hindi communication skills for the use of proper words". Role of proper word is very essential for the proper communication with others. In this session students were interact with the group members on the mutual interest topic. From this programme about 40 students get benefitted.

Academic Year: 2017-2018

Workshop on "How to Build Vocabulary"

College has organized the workshop on "How to Build Vocabulary". The main objective of this programme is to increase the vocabulary of students so that students do not get hesitate during communications. Students' gets some steps through the lecture like learn new words, make connection of this words etc. to increase the vocabulary. From this programme about 80 students get benefitted.

Celebration of "Rashtrabhasha Diwas"

College has organized the programme of "Rashtrabhasha Diwas" on 14 September for the celebration. Most of the students from B.Sc, B.Com and B.A. were attended this programme. The lecture was delivered on the importance of this day and objective. On this special occasion, all college staff and students was tried to speak in Hindi throughout the day. From this programme about 80 students get benefitted.



Report on Life skills (Yoga, physical fitness, health and hygiene)

Academic Year: 2021-2022

Talk on "Importance of Everyday Physical exercise"

College has organized the talk on "Importance of Everyday Physical exercise". Talk is mainly emphasis on importance of exercise and how we improve our physical and mental strength by doing exercise. Some exercise was demonstrated during lecture. Most of the students from our college was benefited by this talk.

Yoga Week: Practice session

College has organized the programme for Physical Health and fitness. College has celebrated Yoga week in the college and some practice session was arranged. Mental and physical health of the people was remain good due to the Yoga. The yogic practices conducted during the Yoga week includes Asanas, Pranayama and moreover, Meditative session for students were also conducted. The students performed different yogic asanas such as standing posture, balancing postures, inverted postures, backward bending postures and Pranyama.

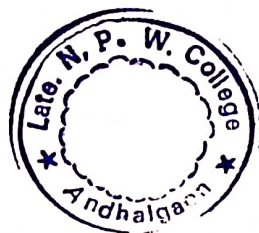
Academic Year: 2020-2021

Guidance Talk on Health and Nutrition

Keeping in mind the need of the present generation, a seminar was conducted on the **Health and Nutrition**. The lecture was based on the role of nutrition and on the link between healthy meals and high grades, better memory, alertness and faster information processing and also stated that unhealthy lifestyle is responsible for the physical and mental health.

Workshop on "Women's Health and Human Development Index"

College has organized the workshop on "Women's Health and Human Development Index". The main aim of this programme was to create awareness in the women about health and hygiene so that ill-health and premature deaths can be reduced. A happy woman indicates a happy and healthy family. They are important from every aspect, yet they don't get the desired respect. She is enough to face a coward, if woman is well empowered. Slogan of "Behind every successful woman is herself." was given in the programme. Most of the girls and women get benefited from this programme.



Academic Year: 2019-2020

Workshop on 'Stress Management: How to remain Stress-free Before & during Exams'

College has organized the workshop on 'Stress Management: How to remain Stress-free Before & during Exams'. The main objective of this programme was to give relief to the students during exam period. In this programme motivational speech was given to the students and some tips about time management and skills during studying was given to the students so that students get relief during exam. Most of the students about 90 from college were benefited from this programme.

Yoga Week: Practice session

College has organized the programme for Physical Health and fitness. College has celebrated Yoga week in the college and some practice session was arranged. Mental and physical health of the people was remain good due to the Yoga. The yogic practices conducted during the Yoga week includes Asanas, Pranayama and moreover, Meditative session for students were also conducted. The students performed different yogic asanas such as standing posture, balancing postures, inverted postures, backward bending postures and Pranyama.

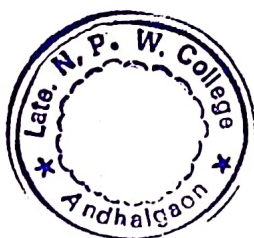
Academic Year: 2018-2019

Workshop on "Woman Health Care Awareness Programme"

College has organized the workshop on "Woman Health Care Awareness Programme". The main aim of this programme was to create awareness in the women about health and hygiene so that ill-health and premature deaths can be reduced. Slogan of "You need to be strong to live long" was given in the programme. Most of the girls and women get benefited from this programme.

International Yoga Day Celebration

International Yoga Day was celebrated on 21 June. All the staff member and students were participated in this programme. Lecture was delivered on the occasion of International yoga day and benefits about Yoga and Pranayam was asserted to the students. The yogic practices conducted during the workshop includes Asanas, Pranayama and moreover, Meditative session for students were also conducted.



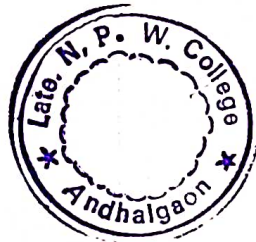
Academic Year: 2017-2018

International Yoga Day Celebrations

College has organized the programme for Physical Health and fitness on International Yoga Day. He asserted that Yoga is the solution of all the problems related to mental and physical health of the people. The yogic practices conducted during the workshop includes Asanas, Pranayama and moreover, Meditative session for students were also conducted. The students performed different yogic asanas such as standing posture, balancing postures, inverted postures, backward bending postures and Pranyama.

Physical Health and fitness Programme: 2km Walkathon activity

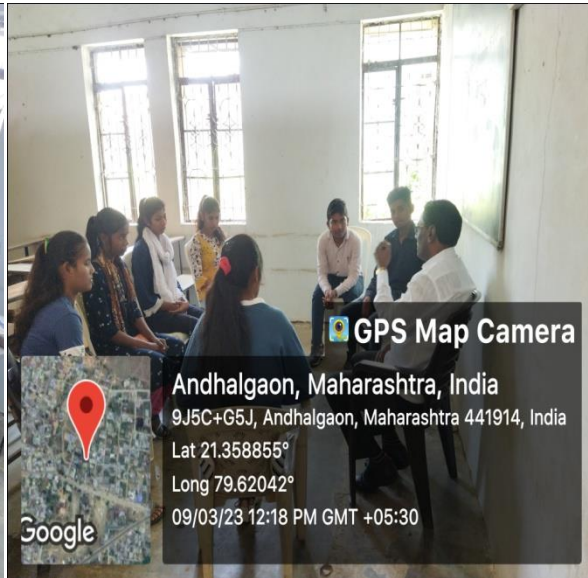
College has organized the walkathon activity programme in the college to gives the values of Physical Health and fitness. In this walkathon, all the college staff and students were participated. Students were enjoyed and participated with the enthusiasm. Information about benefits of walking was given to the students.




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Poster making competition



Group Discussion



Interview techniques



Yoga Abhyas

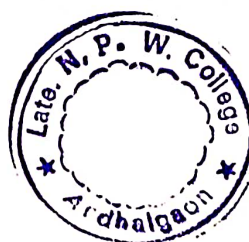
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Detailed Report of All Programmes/Activities conducted to enhance ICT and Computing Skills :**ICT/ Computing skills**

ICT (information and communications technology, or technologies) ICT, or information and communications technology (or technologies), is the infrastructure and components that enable modern computing. Although there is no single, universal definition of ICT, the term is generally accepted to mean all devices, networking components, applications and systems that combined allow people and organizations (i.e., businesses, nonprofit agencies, governments and criminal enterprises) to interact in the digital world. Components of an ICT system ICT encompasses both the internet-enabled sphere as well as the mobile one powered by wireless networks. It also includes antiquated technologies such as landline telephones, radio and television broadcast -- all of which are still widely used today alongside cutting-edge ICT pieces such as artificial intelligence and robotics. ICT is sometimes used synonymously with IT (for information technology); however, ICT is generally used to represent a broader, more comprehensive list of all components related to computer and digital technologies than IT. The list of ICT components is exhaustive, and it continues to grow. Some components, such as computers and telephones, have existed for decades. Others, such as smartphones, digital TVs and robots, are more recent entries. ICT commonly means more than its list of components, though. It also encompasses the application of all those various components. It's here that the real potential, power and danger of ICT can be found.



Academic Year : 2021-2022

Workshop on "Cyber safety Awareness Program"

College has organized the Workshop on "Cyber safety Awareness Program". This workshop was to make students aware of Cyber threats, Ethical hacking, how to be secured on the internet, and startup in Cyber Security. This session aimed to exchange experiences and expertise on cyber security awareness by discussing the different awareness campaign projects, materials, and toolkits. Most of the commerce student attended this programme and about 40 students get benefited from it.

Lecture on "Ethical Hacking"

College has organized the lecture on "Ethical Hacking". In this programme information was given about Hacking technology and its usage. And explained the key concepts of ethical hacking, how are ethical hackers different from then malicious hackers, and what problems does hacking identify. The program was really useful for the students and their career. Most of the students of college has attended the programme and about 70 students benefited from this programme.

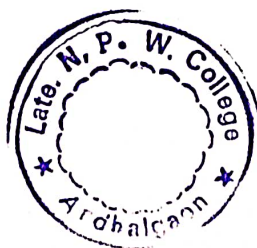
Academic Year : 2020-2021

Workshop On "Hands on Google tools in education"

College has organized the workshop on "Hands on Google tools in education". In this programme information was given about different tools like google search console, google analytics, google map, google form, google doc etc. can be used for the education. Most of the college students were attended this programme and about 70 students benefited from this programme.

Lecture on "Computing based accountancy"

College has organized the Lecture on computing based accountancy. In this lecture, guidance was obtained to the students in the form of theoretically and practically. The program helped students to maintain accounting record, develop financial reports and make effective use of financial information for analyzing and decision making. Most of the commerce student attended this programme and about 40 students get benefited from it.



Academic Year : 2019-2020

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College has organized the lecture on "Ethical Hacking". In this programme information was given about Hacking technology and its usage. And explained the key concepts of ethical hacking, how are ethical hackers different from then malicious hackers, and what problems does hacking identify. The program was really useful for the students and their career. Most of the students of college has attended the programme and about 80 students benefited from this programme.

Lecture On "A Guidance and Talk on the Use of Multimedia in Academic Learning"

College has organized the lecture on "A Guidance and Talk on the Use of Multimedia in Academic Learning". In this programme information was given about Multimedia and how it is useful for the academic learning. Some platform like SWAYAM, NPTEL, GOOGLE CLASSROOM was addressed to them for the academic learning. The program was really useful for the students academic learning. Most of the students of the college has attended the programme and about 80 students benefited from this programme.

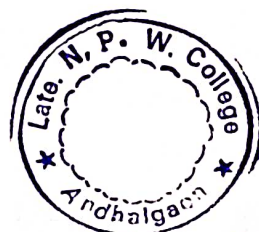
Academic Year : 2018-2019

Seminar on "Seminar on Software Application"

College has organized the seminar on software application. In this lecture, information was given on the different software applications like Presentation Software, Spreadsheet Software, Database Software, Multimedia Software, Simulation Software etc. and advantage of software application was noted in this lecture. Most of the B.Sc students were attended this programme and about 55 students get benefited from this programme.

Workshop on "How to use Mobile Apps with safety features"

College has organized the workshop on "How to use Mobile Apps with safety features". In this programme information was given about Source Code Encryption, Perform a Thorough QA & Security Check, File-Level & Database Encryption, Make Provisions for Data Security, Use the Latest Cryptography Techniques, High-level Authentication etc. Most of the college students were attended this programme and about 90 students benefited from this programme.



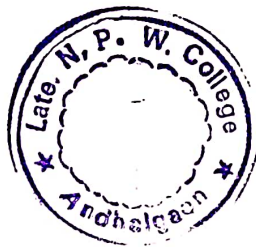
Academic Year : 2017-2018

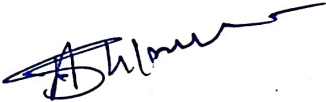
Workshop on "Program on 'Basics of Computer, Information Technology and E - Resources'"

College has organized the Workshop on "Program on 'Basics of Computer, Information Technology and E - Resources'". In this programme information was given about basics of computers like paint, Microsoft word, excel, google etc. and related to technology. Also Information was delivered on online e-resources which include e-books, e-journals, online databases, online magazines, and newspapers. Most of the B.Sc and B.Com students attended this programme and about 70 students benefited from it.

Lecture on "computing based accountancy"

College has organized the talk on computing based accountancy. In this lecture, guidance was obtained to the students in the form of theoretical and practical. The program helped students to maintain accounting record, develop financial reports and make effective use of financial information for analyzing and decision making. Most of the commerce student attended this programme and about 40 students get benefited from it.




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